

***Readington Township Board Of Education***  
***Policy Committee***  
***Meeting Minutes***

February 8, 2017

Attendees: Dr. Barbara Sargent, Wayne Doran, Cheryl Filler, Eric Zwerling

**I. Review of Policies for First Read**

P/R #1510 Americans with Disabilities Act (Mandated Update)

- A more generous definition of the word “disability”

Policy 2415.3 Title I – Educational Stability for Children in Foster Care (New Mandated Policy)

- This policy was approved at the December Board of Education meeting. No further action is needed.

P/R 2418 Section 504 of the Rehabilitation Act of 1973 (Mandated Update)

- Designation of Supervisor of Pupils Services to serve as District 504 Coordinator

P/R5116 Education of Homeless Children

- Need a review of the term “mobile home”.

Policy 5330.04 Administering an Opioid Antidote

- Need a review of the Policy by the school Nurses

P/R 8330 Student Records (Mandated Update)

- Need a review of the Policy by the IT Department
- Question from committee: “why is Parent/Guardian left off the list of authorized users of Student Information”?

**II. New business**

a) Readington News Article

- Original schedule called for an article about the Solar Project but the committee felt there was insufficient information currently to compose an article. It was determined that the article would cover Use of School Property by Community Agencies. Dr. Sargent will draft and submit.

b) Class Size Policy Review

- The committee has reviewed class size policies and recommended changes to the class sizes at HBS. There was also a recommendation to remove decimal “students” from the designated class sizes in RMS. Dr. Sargent will revise the policy and submit for review.

New recommended language for Class Size for 4<sup>th</sup> and 5<sup>th</sup> grades is:

Maximim – 22 students (down from 25)

Minimum - 18 students (down from 22.3)

Target - 21 students (down from 23.7)

Removal of decimal at guidelines for 6<sup>th</sup> through 8<sup>th</sup> grades is 23 (adjusted from 23.4 students)

- c) Began a review of Policy 4215 Code of Ethics. To be continued at future meetings